**추 천 서**

**Letter of Recommendation**

|  |  |
| --- | --- |
| **추천자(Name of Recommender)** |  |
| **기관명/직위(Name of Institution/Position)** |  |
| **주소(Address)** |  |
| **연락처(Contact Number)** |  |

How long have you known the applicant? \_\_\_\_\_ Years \_\_\_\_\_ Months

In what context do you know him/her? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Size of comparison year group (if available) \_\_\_\_\_\_\_\_\_\_

Please rate the applicant using the scale below.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Poor** | **Below average** | **Average** | **Above average** | **Outstanding** | **Exceptional** | **No knowledge** |
| Academic promise |  |  |  |  |  |  |  |
| Creativity |  |  |  |  |  |  |  |
| Honesty/  Integrity |  |  |  |  |  |  |  |
| Motivation |  |  |  |  |  |  |  |
| Leadership |  |  |  |  |  |  |  |
| Self-discipline |  |  |  |  |  |  |  |
| Ability to work as a team member |  |  |  |  |  |  |  |
| Potential for growth |  |  |  |  |  |  |  |
| Emotional maturity |  |  |  |  |  |  |  |

**Reference**

Please comment on the applicant’s academic fitness and general suitability to undertake the proposed course of study. Also include any other information that you consider to be relevant to the application.

***To provide your reference, please type a document and attach it to this form.***

**서명(Signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 날짜(Date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

