**REFERENCE LETTER**

To whom it may concern,

It is my pleasure to write a reference letter for ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, whom I have known since September 2017 in my capacity as Assistant Professor at Hankuk University of Foreign Studies. During her M.A. studies, \_\_\_\_\_\_\_\_\_\_\_ has been a student of mine in the following courses: Teacher Education, and Qualitative Research Methods. Through \_\_\_\_\_ hard work, and professionalism she was awarded an A+ in both of these classes.

In the Qualitative Research Methods course \_\_\_\_\_\_ was required to submit various assignments throughout the semester which were then revised and resubmitted in a final portfolio. Tasks included writing an essay on her ontological and epistemological views, creating a research proposal, creating an interview schedule, transcribing interview data, and coding the interview data using QSR NVIVO. In all of these tasks \_\_\_\_\_\_ produced a high standard of work, which showed precision to detail, and deep understanding of the content that was covered. Her writing was clear, organized, and easy to read.

In the Teacher Education course, \_\_\_\_\_ was required to complete various application tasks throughout the semester including a midterm and final written application test. These tasks required real life application of theories, methods, and techniques within a pseudo classroom environment. In all of the tasks \_\_\_\_\_, once again showed a deep understanding of the content that was covered and a strong ability to adopt and adapt the content to meet her practical needs. Her application presentations showed excellent critical thinking and creativity that took her beyond her peers. She displayed excellent oral abilities to voice her own opinions, work with others, and ask thoughtful questions which were key factors in her exemplary performance.

\_\_\_\_\_ brought to my attention last semester that she was thinking about pursuing a doctorate degree from the University of Cambridge in Education. During her participation in my courses, \_\_\_ clearly displayed the work ethic, self-direction, and study skills to excel in any academic program she chooses to pursue. Thus, it was without hesitation that I volunteered to be her academic referee.

On a personal level, \_\_\_\_\_ is self-directed, works well with others, and is strong willed. She has both passion and personal drive which are both important personal assets to successfully complete the program which she is applying for. I am certain that \_\_\_\_ will continue her high standards of work in all endeavors. It is with the highest level of confidence that I am able to recommend her without hesitation. If there is anything you would like to discuss further, please feel free to contact me by phone or email at any time.

Issued on the 22nd of January 2030.

**Name**

Position

School you work at

Email address

Phone number

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